



Chairman: Cllr C Nicholson

Clerk: Sarah Kyle, Hill House, Walton, Brampton, CA8 2DY
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4th September 2025

A meeting of Stanwix Rural Parish Council is to be held on **Wednesday 10th September in Linstock WI Hall at 7.30pm**. This is a public meeting and all members of the press and public are welcome to attend.

THIS MEETING WILL BE AUDIO RECORDED FOR TRANSCRIPTION PURPOSES – A COPY OF THE RECORDING WILL BE AVAILABLE UPON REQUEST BY EMAIL FROM THE CLERK

Yours faithfully

A handwritten signature in black ink, appearing to be 'SK' or similar, written over a horizontal line.

Sarah Kyle

Clerk & Responsible Financial Officer

Agenda

1. Apologies for Absence

To receive written apologies and approve reasons for absence

2. Minutes of the Meeting of the Parish Council held on 23rd July 2025

To resolve to authorise the Chairman to sign to approve the accuracy of the minutes

3. Declarations of Interest and Request for Dispensations

- a) The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest and to
- b) receive declarations by members of interests in respect of items on this agenda

4. Public Participation

In accordance with [Standing Orders](#) 3e – 3k, the Chairman will, at his discretion:

- a) invite members of the public to address the meeting in relation to the business to be transacted at this meeting and;
- b) receive reports from Cumberland Councillors

5. Planning Matters

5.1 To Ratify Responses to Applications:

25/0282 Shortdale Farm, Tarraby, Carlisle, CA3 0JT Demolition Of Existing Outhouses And Sheds To Existing Farmhouse Courtyard; Erection Of Two Storey Side Extension To Farmhouse To Provide Living/Dining/Family Room At Ground Floor With 1no. En Suite Bedroom Above; Installation Of Air Source Heat Pump And Associated Solar Panels To Farmhouse; Erection Of Detached Stable Block And Formation Of Horse Arena With Associated Flood Lights; Creation Of Associated Field Track Access To Neighbouring Paddock (Part Retrospective)

25/0288 76 Tribune Drive, Houghton, Carlisle, CA3 0LE Demolition Of Existing Garage & Erection Of Two Storey Side Extension To Provide Garage, Utility & Snug On Ground Floor With 2no. Bedrooms & Bathroom Above Together With Single Storey Rear Extension To Provide Kitchen

23/0347 Land at Brunstock Lane, Houghton, Carlisle - Residential Development Consisting Of 163no. Dwellings & Associated Infrastructure

5.2 Consider New Applications:

25/0313 Land South of Ellengrove, Linstock, Carlisle, CA6 4QD Erection Of 10no. Dwellings & Associated Infrastructure

5.3 To Receive Decision Notices:

25/0182 Croft House, Brunstock, Carlisle, CA6 4QG Erection Of Detached Garage With Home Office & Storage Above

25/0328 Rewanda, The Knells, Houghton, Carlisle, CA6 4JG Extension Of Existing Attached Garage

25/0377 Eden Meadows, Linstock, Carlisle, CA6 4PY Variation Of Condition 2 (Approved Documents) Of Previously Approved Application 24/0233 (Demolition Of 1no. Bungalow; Erection Of 1no. Replacement Two Storey Dwelling) To Make Alterations To House Design

25/0360 7 Drumburgh Avenue, Carlisle, CA3 0PD Erection Of Single Storey Side Extension To Provide Dining And Family Room

Cumberland Local Plan Issues and Options Consultation

5.4 To receive refusal notices:

24/0230 Land South of The Knells, Houghton, Carlisle, CA6 4JG Erection Of 6no. Detached Dwellings On Former Gardens To Knells House

6. Administrative Matters

6.1 NJC Pay agreement 25/26

To resolve agreement on updated salaries for staff.

7. Clerk's Report

To receive a verbal report detailing updates from the last meeting

8. Village Matters

8.1 Rickerby Highways

To receive a verbal report detailing updates from the last meeting

9. HIGHWAYS MATTERS

9.1 Speedwatch

To receive a verbal report detailing updates from the last meeting

10. Finance Matters

10.1 Payments

To consider authorisation of payments as detailed in the shared document SR0925 [to follow](#)

10.2 Bank Reconciliation

To note the bank reconciliation to 31th July 2025 as detailed in the above-mentioned SR0925

10.3 Audit

To receive the external Auditor's conclusion of audit.

11. Councillor Matters

An opportunity for Councillors to raise issues on behalf of residents in their ward.

Note: no decisions can be made on these matters, but the Clerk may make investigations and/or they may be placed on a future agenda of the Council.

12. Date of Next Meeting

To resolve that the next meeting of the Parish Council be held on Wednesday 8th October 2025 in Linstock WI Hall at 7.30pm. Agenda items must be submitted to the Clerk by 1st October 2025

STANWIX RURAL PARISH COUNCIL

Draft Minutes of a Meeting held on Wednesday 23rd July at 7.30pm in Crosby Parish Hall

PRESENT

The Chairman Cllr C Nicholson, Cllrs A Bell, B Bell, E Leitch, P Nedved, A Robinson, C Savory, D Small and N Watson.

IN ATTENDANCE

The Clerk, S Kyle

SR 569/07/25 APOLOGIES FOR ABSENCE

Apologies were noted from Cumberland Cllr B Wernham.

SR 570/07/25 MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 11th JUNE 2025

Resolved to authorise the Chairman to sign, as a true and accurate record, the minutes of the last meeting of the Parish Council.

SR 571/07/25 REQUESTS FOR DISPENSATIONS AND DECLARATIONS OF INTEREST

No dispensation requests were received. Cllr Watson declared an interest in planning application 25/0377.

SR 572/07/25 PUBLIC PARTICIPATION

No members of the public or Cumberland Cllr's were present.

SR 573/07/25 PLANNING MATTERS

573.1 To Ratify responses to applications:

25/0328 Rewanda, The Knells, Houghton, Carlisle, CA6 4JG - Extension of Existing Attached Garage

Resolved to ratify the previously submitted response.

573.2 To consider new applications:

25/0377 Eden Meadows, Linstock, Carlisle, CA6 4PY - Variation of Condition 2 (Approved Documents) Of Previously Approved Application 24/0233 (Demolition Of 1no. Bungalow; Erection Of 1no. Replacement Two Storey Dwelling) To Make Alterations to House Design

Resolved that the application be determined in accordance with local and national planning policy and guidance.
Cllr N Watson left the room for this item only.

25/0360 7 Drumburgh Avenue, Carlisle, CA3 0PD - Erection of Single Storey Side Extension to Provide Dining and Family Room

Resolved that the application be determined in accordance with local and national planning policy and guidance.

25/0404 St Johns Church, Crosby on Eden, Carlisle Proposed Access Ramp, Steps & Landing to Enable Effective Access to Church Inclusive of W.C. Facilities Approved Under Application 22/0688

Resolved that conditioning be requested regarding the materials used for the proposed safety measures and access ramp. A draft response is to be circulated to members before submission.

25/0030/TPO Little Croft, Linstock, Carlisle, CA6 4PY Reduction By 10-15% To 1no. Copper Beech Tree

Resolved that the application be determined in accordance with local and national planning policy and guidance.

573.3 Resolved to Receive and Note Permission Notices

23/0664 Old Clydesdale Stud, Tarraby, Carlisle, CA3 0JS Erection of Agricultural Building

573.4 To receive updates regarding ongoing planning issues:

23/0347 Land at Brunstock Lane, Houghton, Carlisle - Residential Development Consisting Of 163no. Dwellings & Associated Infrastructure
No new information was available beyond what has been reported at previous meetings .

Contractor Appointed for Nutrient Mitigation Scheme

Members were informed regarding the above appointment, with further progress expected in late 2025.

574/07/25 ADMINISTRATIVE MATTERS

574.1 Policies

Resolved to approve the updated complaints and co-option policies as circulated alongside the agenda.

574.2 Summer Rural Play Scheme

An update with figures was provided, with each Houghton day almost fully booked. Concerns were expressed regarding the lower figures at Crosby, with a review of arrangements planned for 2026. Consideration will also be given to requesting the total number from the parish.

575/07/25 CLERK'S REPORT

In addition to the items on the agenda proper, the following points are noted:

Pond Safety Equipment

A new safety throw bag has been installed at Brunstock.

Street Furniture

A replacement bench at Linstock has been installed. There is no progress with the gate at Crosby play area or the notice board installations. Cumberland Council have given consent for the installation of a new bench at Whiteclosegate, but legal agreements are required before progress can be made.

It was also noted that additional ground anchors are required for the two new benches at Linstock to prevent children rocking on them.

Grit Bin

A request had been made from a resident in Linstock for a new grit bin; however, Cumberland Council have assessed the site, and it has been deemed unsuitable.

576/07/25 VILLAGE MATTERS

576/1 Brunstock Pond

Consideration was given to a quotation of £1590 plus VAT plus planting costs of £385 plus VAT, which had been received for planting the pond and the immediate area. Planting is required to keep the pond oxygenated.

Resolved to not proceed with the quotation and that a budget review will be required in the autumn before any further works can take place on the pond. It was, however, resolved to request assistance from Houghton Wildlife Group and local businesses, such as Houghton Hall, for suitable plant donations.

576.2 Houghton Tree Planting

Resolved that boulders be removed in conjunction with the planting of donated trees in the autumn. Updated figures for the relocation of the boulders will be obtained; however, £800 is to be ringfenced for the project.

576.3 Linstock Play Area

It was noted that the multi-play piece of equipment and new rocker had been installed successfully at Linstock.

Resolved that new signage be ordered to replace that taken away on the old equipment.

577/07/25 HIGHWAYS MATTERS

577.1 Speedwatch

Cllr Savory provided an update alongside data circulated with the agenda which confirmed that the scheme had a significant impact on speed whilst taking place. He also noted that Speedwatch sessions had been carried out; a full report will be made in September. It was noted that twelve speeders had been caught earlier in the day.

Concerns were also noted about the absence of the speed camera van in the parish, and a request for extension of the Speedwatch scheme to Brampton Old Road was made.

Resolved to write to Cumbria Constabulary regarding the absence of speed van and to query whether the Speed Indication Device on Whiteclosegate records speeding vehicles. A request is also to be made for a Community Speed Watch Risk Assessment to be carried out on Whiteclosegate (30 mph) and Brampton Old Road (B6264) (30/40 mph).

SR 578/07/25 FINANCE MATTERS

578.1 Payments

Resolved to authorise payment of the accounts listed in document SR0725. The schedule was signed following the meeting by Cllrs Savory and Nedved.

578.2 Bank Reconciliation

Resolved to note the bank reconciliation as noted in document SR0725.

578.3 Quarterly Budget Update.

A summary of income and expenditure from 1st April 2025 to 30th June 2025 against budget was circulated alongside the agenda. It was noted that figures for the previous financial year were summarised in budget headings.

SR 579/07/25 COUNCILLOR MATTERS

Cllr Leitch reported that correspondence had been received from the Rickerby Gardens Management Company expressing concerns regarding the deterioration of road markings on the unadopted road. This is to be raised with Highways for their assistance. Concerns were also raised about speeding vehicles on the realigned and resurfaced road entering Linstock adjacent to the cattle grid. Cllr Leitch will contact Highways and respond to the resident with an update.

Cllr Nedved reported that the Mayoral election decision had been deferred until 2027.

Cllr B Bell reported a dying tree at Linstock; the grounds maintenance contractor will be requested to attend.

SR 580/07/25 DATE OF NEXT MEETING

Resolved that the next meeting of the Parish Council be held on Wednesday 10th September 2025 in Linstock WI Hall at 7.30pm. Agenda items must be submitted to the Clerk by 1st September 2025.

It was noted finally that the Clerk is taking annual leave from 11th to 26th August. During this period, emails will not be attended to.

There being no further business, the meeting was closed by the Chairman at 8.21pm.